

## NOTICE OF MEETING

*Ashurst Wood Village Council members are summoned to the **Village Council** meeting to be held on Tuesday 2<sup>nd</sup> April 2019 at 7.45 pm at the Council's meeting room, 20-22 Maypole Road. Members of the public and press are welcome and encouraged to attend.*

Caroline Leet  
Clerk to the Council

Date: 26<sup>th</sup> March 2019

## AGENDA

*Mobile phones should be turned off for all meetings, thank you*

1. a. County and District Councillors' Reports  
b. Public Questions – no longer than 15 minutes
2. Apologies for absence
3. To receive Declaration of Interests from Members in respect of any matter on the Agenda  
*The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
4. Chairman's Announcements
5. To confirm the Minutes of the of the Council meeting held on 5<sup>th</sup> March
6. Recorded meetings: to approve deletion of recording – *none*
7. To receive the minutes of Committees and reports from working groups and to consider any recommendations arising:
  - a. Planning Committee
  - b. Finance and Administration Committee  
**To receive following recommendation:**
    - i. to renew the Council's membership with Sussex and Surrey Association of Local Councils (SSALC) for 2019/20 and the expenditure of £548.95 (this would include SSALC membership £449.90 and National Association of Local Councils (NALC) subscription £99.05)
    - ii. to note: the Council's website will need to be compliant with the Public Sector Bodies (Website and Mobile Applications) Accessibility Regulations 2018 by 22<sup>nd</sup> September 2020. This includes, changing the website theme and file names of documents and pictures
    - iii. to note: website training and management arrangements will need to be reviewed
  - c. Youth Club
  - d. Events Working Group
    - i. To approve the Events Working Group quiz night event to be held on Saturday 27<sup>th</sup> April 2019

- ii. To consider not holding the children's sports day event this year, but to support the LTAs Tennis for Kids programme (ages 4-11 years) which is six weeks' of tennis coaching for £25 and includes a free racket, tennis balls and t-shirt
8. Clerk's report\*
    - a. To note: the order for the shared Speed Indicator Device has been placed with ElanCity (resolution 850)
    - b. To note: the dates of the Amenity Refuse Collections for 2019 are Sundays 28<sup>th</sup> April; 28<sup>th</sup> July; and 3<sup>rd</sup> November
    - c. To confirm the Council's support for another year for The Great British Tennis Weekends 2019 providing free access to John Pears tennis courts during weekends 18/19<sup>th</sup> May; 20/21<sup>st</sup> July; and 28/29<sup>th</sup> September
  9. Finance\* \*\*
    - a. Accounts to pay\*\*
    - b. To receive RBS income and expenditure report up to 31<sup>st</sup> March (end-of-year)
  10. Annual Village Meeting – Tuesday 21<sup>st</sup> May: to agree the agenda and set a date to review the content
  11. Winter Management: To receive an update on the snow clearance arrangements and to note that due to the advice from the Council's insurer, it has been advised to not sign the Agreement issued by WSCC and therefore the Council cannot provide snow clearance to the village's roads
  12. To receive an update on the recruitment of the new Cleaner [delegated authority was resolved at the last meeting (resolution 857) ]
  13. To receive a quote for the commissioning and reprogramming of the fire alarm system, to fit new stand-by batteries in the fire panel and to service and test the smoke heads; and to consider the expenditure of £180, plus an additional £40 per hour if this exceeds one hour labour
  14. To receive an update on the new court access system to the tennis courts in partnership with the Ashurst Wood Community Tennis Club and Mid Sussex District Council and to approve the expenditure of up to £1,000 as a contribution towards the project including the installation of an electrical supply
  15. To consider if the Standing Orders should state that the vote when deciding the Precept should be recorded with names and way each councillor voted
  16. Consultations  
None
  17. To receive reports from Councillors who have attended outside bodies
  18. Items of correspondence\*
    - a. List on Clerk's report, correspondence previously circulated
  19. Any Items for reporting or inclusion on future agenda
  20. Date of next meeting – Tuesday 14<sup>th</sup> May (Annual Meeting of the Village Council and 1<sup>st</sup> meeting of the new Council)

\* see Clerk's report

\*\* Attached papers

*Copies of meeting papers are available on request from the Council office*