

9th October 2019

NOTICE OF MEETING

*The **Finance and Administration Committee** members are summoned to the meeting to be held on Tuesday 15th October at 7.45 pm at the Council's Meeting Room, 20-22 Maypole Road. Members of the public and press are welcome and encouraged to attend.*

Rebecca Roberts
Village Council Clerk

AGENDA

Mobile phones should be turned off for all meetings, thank you

1. Public Questions – no longer than 15 minutes
2. Apologies for absence
3. To receive Declaration of Interests from Members in respect of any matter on the Agenda
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.
4. To confirm the Minutes of the meeting of the 19th March 2019
5. To confirm members of the committee
6. Clerk's Report*
7. Audit
 - a. To receive the External Auditors report and comments for the Annual Return year end March 2019
8. Budget 2019/20**
 - a. To review the half-yearly expenditure
 - b. To review the predicted year-end
9. To discuss changes made to the management of the Councils financial standing orders**
10. To consider budget and payments
11. To consider the purchase of badges for members and staff
12. Any items for reporting or inclusion on future agenda
13. Date of next meeting - Tuesday 19th November (pre-budget meeting)

* see Clerk's report

** Attached papers

Copies of meeting papers are available on request from the Council office