



NOTICE OF MEETING

Ashurst Wood Village Council members are summoned to the **Village Council** meeting to be held on Tuesday 2nd October 2018 at 7.45 pm at the Council's meeting room, 20-22 Maypole Road. Members of the public and press are welcome and encouraged to attend.

Caroline Leet
Clerk to the Council

Date: 26th September 2018

AGENDA

Mobile phones should be turned off for all meetings, thank you

1. a. County and District Councillors' Reports
b. Public Questions – no longer than 15 minutes
2. Apologies for absence
3. To receive Declaration of Interests from Members in respect of any matter on the Agenda
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.
4. Chairman's Announcements
5. To confirm the Minutes of the of the Council meeting held on 4th September
6. Recorded meetings: to approve deletion of recording – *there are no recordings*
7. To receive the minutes of Committees and reports from working groups and to consider any recommendations arising:
 - a. Planning Committee
 - b. Public Services Committee

To receive following resolutions:

 - i. the expenditure of up to £188 to purchase a new 400ltr bin for storing the reserve grit salt supplies
 - ii. the expenditure of up to £500 (for the budget 2019/20) to support a proposed shared ownership scheme for a Speed Indicator Device with neighbouring parishes and who are part of the Cluster Group
 - iii. to propose to the Finance and Administration Committee to increase the budget for the Civic Amenity Collections in the budget 2019/20 from £650 to £1,000 to allow the number of skip collections to be increased from twice yearly to three times a year
 - iv. the expenditure of up £100 to support the travel cost for the Community Bus users Christmas excursion to the Bluebell Railway

To consider the following recommendation:

 - v. to support further investigation for a new court access system to the tennis courts in partnership with the Ashurst Wood Community Tennis Club and Mid Sussex District Council and to consider a financial contribution to be included in the new budget for 2019/20

- vi. To consider if the Public Services Committee should investigate the viability of changes to the permissive footpath from John Pears to Wall Hill to enable disability access
 - c. Youth Club
 - d. Events Working Group
 - To receive following recommendation from the Events Working Group:
 - i. to not hold Ashstock in 2019
 - ii. to consider holding a number of smaller fundraising events to help fund Ashstock 2020
 - iii. Christmas Market – 30th November 2018:
 - To approve the expenditure of up to £400 (and as budgeted 2018/19)
8. Clerk's report*
- a. To note: Road Closure for Remembrance Day Sunday 11th November 10.50 am to 11.15 am, Hammerwood Road, Wall Hill Road and Chapel Lane (in the vicinity of the War Memorial). *TPRO has been applied for by the Royal British Legion*
9. Finance* **
- a. To ratify the wages payment to the Assistant Clerk whilst on Jury service
Jury Service policy to be discussed under item 13
 - b. Accounts to pay**
 - c. To receive RBS income and expenditure report up to 27th September
10. War Memorial
- a. To receive an update
 - b. To consider a display by the local school children for the WW1 centenary commemorations at the War Memorial during November
11. Village Centre Development *
- a. To receive an update on the office/meeting room heating and confirmation from the contractor for installing the new heating
12. General Data Protection Regulations (GDPR)
13. Personnel Policies:
- Jury Service**
- a. To consider referring to the Finance and Administration (F&A) Committee to prepare a policy on staff pay whilst on Jury Service
 - b. To agree some principles of a new policy for the F&A Committee to draft a policy
- Bereavement Policy**
- c. To consider referring to the F&A Committee to prepare a bereavement policy
- Other Special Leave Policy**
- d. To consider asking the F&A Committee to consider other policies regarding leave for special circumstance
14. Consultations - none
15. To receive reports from Councillors who have attended outside bodies
16. Items of correspondence*
- a. List on Clerk's report, correspondence previously circulated
17. Any Items for reporting or inclusion on future agenda
18. Date of next meeting - Tuesday 6th November

* see Clerk's report

** Attached papers