



MINUTES OF THE MEETING OF ASHURST WOOD VILLAGE COUNCIL held on
Tuesday 5th July 2022, 7.00 pm at the Council's Meeting Room

PRESENT: Cllrs Phillips (Acting Chair), Draper, Haite, Loveday, Owen, Spoor and Tyrrell

IN ATTENDANCE: Rebecca Roberts (Clerk), Samantha Booker (Assistant Clerk), District Councillor Belsey and **MEMBERS OF THE PUBLIC:** 0

ABSENT: Cllrs Forbes and Lee

1. a. County and District Councillors' Reports

County Cllr Russell was unable to attend the meeting, so sent her apologies

Cllr Belsey reported that the Waste Trial is due to start in September and during the second half July, all residents who will be on the trial will get a letter explaining the procedure and they will receive the new equipment throughout August. Mid Sussex District Council (MSDC) will set up a virtual call with the Parishes concerned so that they are abreast of common questions and answers. Cllr Belsey also reported that 39% of waste is food waste by weight and 15% is plastic. MSDC will provide more details on home composting.

Cllr Belsey also reported that MSDC have also adopted the Site Allocations in the District Plan and this includes the proposal for 12 houses on the land south of Hammerwood Road – however there is a long list of criteria that any prospective site has to meet in order to be put forward for development. There are also 200 houses allocated on the Crawley Down Road and 500 allocated for Imberhorne Farm – again, these all need to meet a huge criteria to go forwards, including provision for early years care, GP surgery, green space and education as well as improvements on the roads and junctions. There are more houses in the plan than Mid Sussex need, but having more houses protects other sites such as Dirty Lane and makes it much harder to get development on these sites.

b. Public Questions – None

2. **Apologies for absence –** Cllrs Forbes & Lee; apologies were received and **resolved; the reasons were accepted**
3. **To receive Declaration of Interests from Members in respect of any matter on the Agenda**
Cllr Tyrrell declared a personal interest in item 7c as the club Chair.
4. **Chairman's Announcements –** Cllr Phillips, as acting Chair, reported that Cllr Forbes had asked members to be reminded that the official route for communication should be done through the Clerk
5. **To confirm the Minutes of the Meeting of the Village Council held on 7th June 2022–** the minutes were **approved** and were signed by the Chair as a true and accurate account of the meeting.
6. **Clerk's Report –** the Clerk's report was received and noted.
7. **To receive the minutes of Committees and reports from working groups and to consider any matters arising:**
 - a. Planning Committee – the minutes were received and noted from 7th June 2022
 - b. Finance & Administration Committee – Meeting to be held on 12th July at 7.00pm

- c. Youth Club – Cllr Tyrrell reported that the year 6 barbeque would be happening on 6th July.

8. Finance

- a. **Accounts to pay**
The accounts payable from 1st to 30th June 2022 totalling £17,369.20 were **ratified and approved by the Council.**
- b. To receive the RBS income and expenditure report up to 30th June 2022 – the report was received and noted.
- c. To receive the bank reconciliations for June 2022 – the reconciliations were received and noted
- d. To ratify the expenditure of £3,650 to High Gain Events for the technical production services for the Jubilee – **Resolved**; members approved the expenditure
- e. To ratify the expenditure of £402.00 for the security for the Jubilee – **Resolved**; members approved the expenditure.
- f. To receive the Finance Report from the Jubilee Event – members received the report and it was noted that the expenditure for the event was £7,622.41, the income was £3,486 (it was noted the bar percentage given to the Council was £1,886) and therefore the deficit was £4,136.41.

9. To consider Grant Applications - None

10. Public Services

- a. To receive an update on the outdoor gym equipment – Cllr Phillips reported that he, Cllr Forbes and the Clerk had a zoom meeting with representatives from MSDC to discuss the options for the gym equipment – these being:
 - Extending the lease to the Street Snooker Wall
 - A licence agreement
 - Gifting the equipment to MSDC, this would make future maintenance their responsibility.

MSDC agreed to a licence agreement with a peppercorn rent which the Village Council welcome. MSDC asked for evidence of community engagement, which the Clerk has already provided and they also request the Method Statement, Risk Assessment and Insurance certificate from the suppliers, in this case; Proludic. Cllr Phillips also reported that the gym equipment has now been ordered.

7.29pm – Cllr Belsey left the meeting

- b. To receive an update on the Wall Hill footpath – Cllr Phillips reported that Richard Speller from West Sussex Highways wants to conduct a survey and also to see if road width can be gained by cutting back the hedge belonging to Hounds Cottage and installing a closed board fence. Cllr Phillips has tried to contact the homeowner twice so far, without success.
- c. To receive an update on Traffic calming/Road safety – Cllr Forbes has the file containing the responses from the survey, but members would like to meet together to discuss the findings
- d. To consider a request from the Ashurst Wood Community Tennis Club to add netting to the rear of the Street Snooker Wall to help prevent balls being kicked into the courts – members discussed the request and agreed that they were happy for the tennis club to look into this.

11. Events – None

12. Consultations - None

13. **To receive reports from Councillors who have attended outside bodies** – Cllr Lee attended the Rotary Meeting, which he will report on at a future meeting.

14. **Items of correspondence** - Previously circulated.
15. **Items for reporting or inclusion on future agenda:** Road safety survey, Ukrainian Support, overgrown hedges
16. **Date of next meeting** - 6th September 2022

Meeting closed: 7.46pm

Chairman.....

Date.....