



MINUTES OF THE MEETING OF ASHURST WOOD FINANCE AND ADMINISTRATION COMMITTEE MEETING held on Tuesday 18th July 2023, 7.00 pm at Council's Meeting Room.

PRESENT: Cllrs: Phillips (Chairman), Forbes, Haite, Spoor and Tyrrell

IN ATTENDANCE: Samantha Booker (RFO)

MEMBERS OF THE PUBLIC: 0

The Chairman opened the meeting and welcomed everyone.

1. Public Question

None.

2. Apologies for absence

Councillor Keward

3. To receive Declarations of Interests from Members in respect of any matter on the agenda

None.

4. To confirm the Minutes of the meeting of the Committee held Tuesday 28th March 2023

The minutes were approved at the full Council meeting on 4th July 2023 to allow them to be bound.

5. Clerk's Report

The Clerk's report was received.

6. To review the spreadsheet for predicted year end taking into account known changes.

Staffing (4000) – Currently within budget, but scale increases may impact this slightly.

Office Costs (4020) – Electricity prices will remain high. It is suggested that when the current contract is drawing to a close it may be prudent to investigate other suppliers.

Office Equipment (4070) – Two new computers will be needed before year end. These will exceed the current budget of £500. The overspend will be compensated by the unlikely use of the £1700 Election Reserve. Overall spend should therefore remain within the Budget.

Feed In Tariff (1065) – Feed in tariffs increased by about 10%, so income should be higher.

All other areas of the budget are in line with the first quarter predictions.

7. Any other business

None.

8. Any items for reporting or inclusion on future agenda

Inclusion of Human Resources Review of contracts / any other HR issues.

9. Date of next meeting 17th October 2023

Meeting Closed at 19.33

Chairman.....

Date.....