

ASHURST WOOD YOUTH CLUB

Membership form

Details are for use for the Ashurst Wood Youth Club only and for the duration of a membership. Forms will be destroyed one month after a member has left the Club.

Forms will be kept in a lockable filing cabinet at the Ashurst Wood Village Council (AWVC) offices.

Contact details will be transferred onto a members contact list held in the Youth Club file and on the AWVC computer so that they are readily available for emergency purposes. Allergies and medical conditions will be transferred on to list kept in the Youth Club Cupboard at the Pavilion. This is a lockable cupboard with access only to Youth Club and council staff.

Addresses and email details will be used only for Youth Club matters and communications by the AWVC Clerk or Youth Club leader (employed by AWVC).

Member's Details		
Name:		
Address:		
		Postcode:
Telephone/Mobile:		
Member's Email: (to be used for Youth Club communications only)		
Date of birth:		
School attending:	School year at time of joining:	
Parents/Guardian details		
Name:		
Address (if different to above)		
Telephone:	Mobile:	
	Home:	
Email: (to be used for Youth Club communications only)		
Medical details		
Doctor's Name		
Surgery		
Telephone		
Medical history:		
Does the member take any medication:	YES/NO	Details:
Does your son/daughter suffer from any other conditions?	e.g. fainting, diabetes, allergies: YES / NO If YES, please specify: .	
Any medical details we need to know:		

Dietary details:	
Please list any special dietary requirements including allergies:	
Emergency contact details if parent/guardian cannot be reached:	
Name:	
Relationship to member:	
Telephone number:	Mobile:
	Home:

Photography Consent form

This information will be treated confidentially and will be used by the Youth Club only.

Under the General Data Protection Regulations (GDPR) 2018, we need to obtain your consent before photographing/videoing your son/daughter.

Cub activities often provide opportunities for positive publicity. Photographs may be used to promote the club in the media as well as in internal and external publications and the internet (accessible to all internet users). Your son/daughter may also be interviewed on occasions. Under no circumstances will we reveal young people's addresses but we are likely to use first names and the Club's name.

The Youth Club cannot be responsible for pictures and videos taken by Members on their own mobile phones and how these are used.

We therefore ask that you complete this form and return it to the Youth Worker, as soon as possible.

I give permission for (Name) from Ashurst Wood Youth Club to be quoted and photographed/filmed.

I give permission for the photos to be used for (*please delete accordingly):

Ashurst Wood Youth Club Facebook page	*YES / NO
Ashurst Wood Youth Club notice board in the John Pears Pavilion	*YES / NO
Ashurst Wood Village Council website	*YES / NO
Ashurst Wood Village Council newsletter/annual report	*YES / NO
Local press publications	*YES / NO

Where an activity has been organised by the Club using external providers and provider may use photographs for promoting the activity *YES / NO

If you select "NO" to any of the above we will make every effort not to photograph your son/daughter. However, he/she must also share the responsibility for this and identify him/herself to the photographer.

Name: Signed: Date:

ASHURST WOOD YOUTH CLUB

Members Code of Behaviour

Members are expected to adhere to the Code of Behaviour and to show responsible behaviour. This is to ensure the well-being, safety and enjoyment of everyone.

Members and parents/guardians must read the below and sign the declaration.

- Abusive behaviour and language, violence, aggression, bullying or discrimination will not be tolerated
- Over boisterous behaviour, physical contact play is not allowed
- Leaders will respond quickly and deal with any such reports
- Members agree to carry out any reasonable request made by the youth leaders
- Members agree to treat others with respect and dignity
- To be respectful of the Youth Club property. Any damage to property, Members may be liable for any costs incurred by wilful damage
- Members agree to keep within the confines of the youth club boundary (Pavilion and mapped area of the field)
- Members will need to adhere to the outside rules as displayed on the noticed board and any other notices which may be displayed as applicable
- All members MUST sign in and out
- Members are free to leave the club and the surrounding environment when they wish providing they inform a youth leader and sign out
- At no point will a Member involve themselves in any dangerous activity that are likely to cause injury to anybody
- Requirement for parents or carers involved in sessions not to be with a child/young person on their own during the club session
- No alcohol, drugs or illegal substances will be consumed or bought on to the premises
- The appropriate ratios of leaders to young people will be applied:
 - 1:15 where the element of risk is similar to that encountered in everyday lifeNot applicable for this club as open to 11-16 years old, but for information: 1:6 for children under 10 years, or groups with special needs
- Youth Leaders have the authority to take whatever measures are reasonable and necessary when considering the consequences if anyone behaves inappropriately in accordance with The Code of Behaviour
- When leaving the Youth Club, Members will do so quietly and be considerate of local residents
- Members accept that breach of this conduct and/or failure to act respectfully and responsibly may result in parents/guardian being informed and the possible exclusion or expulsion from the Youth Club

Declaration

To be signed by the Club Member:

As a member of Ashurst Wood Youth Club, I confirm that I have read the Code of behaviour and agree to adhere to the rules listed and to respect everyone and everything around me.
I will listen to the youth leaders at all times and agree to any additional rules as explained to me.

I also understand that I will not be allowed to continue in the Youth Club in the event of breach of code of behaviour and/or in the event of serious misbehaviour on my part.

Name: Signed: Date:

To be signed by the Parent/Guardian:

I have read the information presented in the Members Code of Behaviour and understand that by son/daughter must follow these rules.

I also understand that if my son/daughter fails to follow the rules or misbehaves in a serious way he/she may be suspended for a period of time or asked to leave the Youth Club.

I give my consent for my son/daughter to take part in the Youth Club activities which includes outdoor play.

I understand that my son/daughter has the right to leave the premises at their own free will and in doing so that my son/daughter is responsible for their own actions.

To the best of my knowledge he/she is not suffering from any medical condition that makes him/her unfit to attend the Club and I have provided details of all current medical conditions and allergies in the above form.

If necessary, I give the Youth Leaders permission to administer First Aid, consult with a doctor or take him/her to the hospital for emergency treatment if an ambulance is unavailable.

If I cannot be contacted, I agree to my son/daughter receiving medical treatment (including anaesthetic or blood transfusion) as considered necessary by the medical authorities present.

Parent/Guardian

Name: Signed: Date:

For Data Protection (and under the GDPR 2018) these forms will be kept in the Ashurst Wood Village Council Offices in a lockable filing cabinet for the duration of membership and will be destroyed one month after the date the member leaves.