

29th November 2022

NOTICE OF MEETING

The Finance and Administration Committee members are summoned to the meeting to be held on Tuesday 29th November 2022 at 7.00 pm in the Council Meeting Room. Members of the public are welcome to attend. To comment on an Agenda item please contact the RFO/Assistant Clerk by Tuesday 29th November at 9am.

Sam Booker
Responsible Financial Officer & Assistant Clerk

AGENDA

Mobile phones should be turned off for all meetings, thank you

1. Public Questions – no longer than 15 minutes
2. Apologies for absence
3. To receive Declaration of Interests from Members in respect of any matter on the Agenda
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.
4. To confirm the Minutes of the meeting of the 18th October 2022
5. Clerk's Report*
6. Audit :To receive the Interim Auditors report and comments
7. Review and discuss balance of Unity Trust account.
8. Budget 2022/23
 - a. To review the half-yearly expenditure
 - b. To review the predicted year-end
 - c. To generate a second draft Budget for 2023/2024
9. Annual review of Financial Risk Assessment document.
10. Any items for reporting or inclusion on future agenda
11. Date of next meeting –

* see Clerk's report

** Attached papers

Copies of meeting papers are available on request from the Council office