



**PERSON SPECIFICATION:
VILLAGE HANDYMAN/WOMAN**

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> • Good literacy and numeracy 	<ul style="list-style-type: none"> • Relevant health & safety certificates, for example, working at height • Qualifications relevant to the post, such as carpentry
Experience	<ul style="list-style-type: none"> • Experience of carrying out general maintenance work in a personal capacity • Knowledge of Health & Safety Regulations and Risk Assessments • Basic IT competence and experience of communicating by email 	<ul style="list-style-type: none"> • Building trade experience • Experience involving work with members of the public
Skills & ability	<ul style="list-style-type: none"> • Good communication skills, particularly when dealing with members of the public • Good organisational skills - ability to use own initiative and to work alone • Competent in using the tools and equipment necessary for the post • A 'can do' problem solving approach to situations • To be willing to go on relevant training courses 	<ul style="list-style-type: none"> • To be able to do on-line reporting or be willing to learn
Personal Circumstances	<ul style="list-style-type: none"> • Able to work flexible hours • Punctual & reliable • Enthusiastic • Resilient and fit for physically demanding work • Committed to supporting the work of Ashurst Wood Village Council • Full driving licence and use of vehicle with valid insurance to include work use 	<ul style="list-style-type: none"> • Understanding of issues relating to Ashurst Wood