

ASHURST WOOD YOUTH CLUB

Risk Assessment Policy

The Management Committee of Ashurst Wood Youth Club recognises that the youth club building, programme and activities should be as safe as is reasonably possible.

The Management Committee will identify the risk assessments to be undertaken * and delegate the responsibility of carrying out those assessments to the youth leader or a management committee member.

Once risk assessments have been completed, preventative measures should be evaluated and improved, if necessary Risk Assessments should be carried out at regular intervals and for all new activities.

The completed assessments should be stored in the Health and Safety file.

* as a minimum it is suggested that Risk Assessments be carried out in respect of premises / activities / events / trips

Risk Assessment Form:

Location	
<p>THE 6 STEPS OF RISK ASSESSMENT</p> <ol style="list-style-type: none"> 1. Consider staffing e.g. leaders/young people ratios, DBS checks 2. Look for hazards 3. Decide who might be harmed 4. Evaluate the risks – decide whether precautions are adequate or more should be done 5. Record findings 6. Review and revise as necessary 	
Task	
Assessed by	
Date:	
Potential Hazard/s:	
Who is at risk:	
Safety Measures:	
Who is responsible:	
Nearest A&E Department:	
Fire / Emergency Procedure:	
Any other comments:	
Completed by & date:	