

Clerk's Report Village Council Meeting September 2020

Residents' letters/emails – these have been circulated as necessary

Annual Leave – the office remained open for the summer holidays. Rebecca, Sam, Ceri and Sharon have all taken 2 weeks annual leave.

Website Compliancy - Please see quotes circulated. In addition, we have paid Easy Space £21 + VAT to purchase an SSL package to make our website secure. This is an annual payment.

Remembrance Sunday – I have been advised that Parish Councils now have to deal with any road closures for Remembrance Sunday. I will contact MSDC to do so.

Wages – the new NJC pay scales still have not yet come through. Staff will continue to receive their old hourly rate of pay until the new rates are through. This will then be backdated. It is expected that the increase will be 2.5% or 2.75% and an additional day's holiday.

Office – A reminder that the office is now open 4 mornings a week. Monday to Wednesday 8am until 2pm and Thursday 9am until noon.

Annual Governance & Accountability Return (AGAR) – the AGAR has now been emailed and posted to Moore Stephens, the External Auditor – we now wait with baited breath!

John Pears Play equipment update: - the work on installing the new playground design at John Pears started during the week commencing 13th July. It is hoped work will be finished in September

Parish News – I have been informed that St Dunstan's are resuming the production of the Parish News and I submitted copy for the August edition and will continue to submit on a monthly basis.

Dor's Patch - Margaret has informed me that she and Geoff have given Dors Patch a bit of a tidy up, but as already expressed, they do not wish to continue. We do not need a tree surgeon to maintain this patch and in this climate, I am not sure that anyone would do it for free. The Council has always paid for the flowers, which we could continue to do, but the watering and maintenance is the problem. Please feel free to approach any gardeners etc that you think may be interested in advertising on the area and taking on the patch.

Three Crowns – I have emailed Star Pubs and requested another meeting with them – this is scheduled to take place on 9th September.

Winter Management – we have been sent the request for the salt and grit bin audit. I have given this to Ceri who has completed it and I have returned it to West Sussex County Council.

Training: - all training has been cancelled

Anti-Social Behaviour –. On 29th July, PC Sam Tichband emailed me to update me that Jacks court case had been adjourned until 21st August. Both Brian and Bob have been contacted regarding a court appearance for Jack at Brighton Magistrates Court.

Youth Club: a meeting took place via Zoom on 4th August. MSDC are currently carrying out risk assessments on all their buildings. Until we get the go-ahead from MSDC, we cannot hire the pavilion

to Youth Club. Some discussion took place about the viability of using the Village Centre, as the venue is much bigger and will make social distancing easier. Sackville School will be keeping pupils in year bubbles come September, so Youth Club should follow suit, which means having year 7 students one week, year 8 the next week and if there are any, year 9's the following week. There is still no date for Youth Club to resume. The Youth Workers are still receiving full pay, but have been encouraged to use annual leave also.

Shopping Bus: The shopping bus was suspended for the week of 27th March until further notice.

Footpaths: There have been several comments on footpaths around the village, which I have reported to PROW and are being dealt with, now including a bridge which is part of East Sussex.

Mobile Civic Amenity Collection – The dates were confirmed as 3rd May, 6th September and 24th January 2021 for the freighters to visit the car park, but these have also now been suspended. I have heard that these freighters are to be permanently cancelled, but I await official confirmation.

Speed Indicator Device: the rota is now up and running again, and as agreed at the recent Cluster Meeting, each Parish will now hold the SID for 6 weeks. Ashurst Wood is scheduled to receive the device on 19th October.

Update on Tennis court access system:– still on-going. The tennis courts have been reopened to the public, but for online booking only through MSDC only. Membership of the Ashurst Wood Tennis Club has resumed.

Horse Manure in the Village: Further to Cllr Arnott's queries, there is sadly very little we can do regarding the amount of manure in the village. It is not practical to ask horse riders to clean up after their horses, and there is no obligation under law for them to do so. As manure is plant based it is biodegradable, and of no health risk to the public.

Allotments: No further update.

Rebecca Roberts
Clerk to the Village Council

Start year 01-Apr-20
End year 31-Mar-21

Ashurst Wood Village Council
Budget Detail - By Centre

Date of update 26-Aug-20
% through year 40%

		Previous year 2019 to 2020	Current Year 2020 to 2021				Next year budget 2021 to 2022
			Agreed Budget	Actual YTD		Predicted end of year	
				Absolute	%		
101	Administration						
	<u>Expenditure</u>						
4000	Staffing	£30,575	£31,000	£13,476	43%	£33,400	
4008	Clerks & Councillors Travel	£35	£300	£0		£300	
4010	Consultancy & Training	£1,049	£1,000	£360	36%	£1,000	
4011	Chair's allowance	£40	£100	£0		£100	
4012	Civic Entertainment	£97	£200	£0		£200	
4020	Office Costs	£4,772	£3,500	£764	22%	£3,500	
4022	Utilities & Ground maintenance	£1,583	£750	£56	7%	£750	
4024	Building maintenance	£529	£750	£0	0%	£750	
4025	Insurance (VC & office)	£899	£1,300	£676	52%	£1,300	
4026	Subscriptions	£1,318	£1,300	£1,170	90%	£1,300	
4027	Website and Publicity	£585	£500	£310		£500	
4030	Election Costs	£0	£0	£0		£0	
4040	Youth Club (wages)	£2,112	£4,000	£1,113	28%	£4,000	
4041	Youth Club Expenses	£71	£150	£0		£150	
4057	Audit	£299	£700	£200	29%	£700	
4059	Burial fees/Contribution (FRPC)	£400	£400	£0		£400	
4065	grants - general	£575	£1,000	£750	£310	£1,000	
4066	Grant: Ashdown Forest Conservators (2y	£700	£700	£0		£700	
4070	Office Equipment	£210	£1,500	£0	0%	£1,500	
4088	Loan repayment (New office/meeting rm)	£9,364	£9,364	£4,682	50%	£9,364	
4090	Loan repayment (VC purchase)	£1,350	£0	£0		£0	
	Sub-total Expenditure	£56,563	£58,514	£23,557	40%	£60,914	
	10						
1050	Grants Received (temp. s106 inc)	£660	£0	£0		£0	
1065	PV Feed-in tariff income	£1,640	£1,800	£1,107	62%	£1,800	
1076	Precept Received	£68,000	£69,500	£34,750	50%	£69,500	
1090	Interest Received	£332	£200	£48		£200	
	Sub-total Income	£70,632	£71,500	£35,905	50%	£71,500	
101	Sub-total result/movement	£14,069	£12,986	£12,348		£10,586	

Surplus (+ve) Deficit (-ve)

105	Public Services					
	<u>Expenditure</u>					
4064	Community transport	£2,233	£3,200	£0	0%	£3,200
4200	Street Lighting Mtnce	£1,327	£1,400	£1,360	97%	£1,360
4210	Garden & Properties Mtce.	£225	£750	£27	4%	£750
4211	Civic Amenity Collections	£0	£1,000	£685	69%	£1,000
4212	Winter Management - Snow Clearance	£0	£250	£0		£250
4230	Dog Bins	£827	£750	£0	0%	£750
4235	Bus Shelters	£0	£100	£0		£100
4240	Street Furniture	£0	£500	£0		£700
4241	Community equipment / road safety	£513	£100	£0		£100
4250	Street Lighting supply	£560	£600	£577		£600
4260	War Memorial	£0	£150	£0		£150
	Sub-total Expenditure	£5,685	£8,800	£2,649		£8,960
	<u>Income</u>					
1062	S106 grant	£250	£0	£0		£0
	Sub-total Income	£250		£0		£0
105	Sub-total result	-£5,435	-£8,800	-£2,649		-£8,960

Surplus (+ve) Deficit (-ve)

109	John Pears					
4300	John Pears General (& cleaning new bud	£0	£200	£0		£200
4302	Staffing John Pears (and office)	£891	£2,300	£482	21%	£2,300
4303	John Pears - Ground Rent (MUGA)	£200	£200	£50		£200
	Sub-total Expenditure	£1,091	£2,700	£532	20%	£2,700

		Previous year 2019 to 2020	Current Year 2020 to 2021			Next year budget 2021 to 2022	
			Agreed Budget	Actual YTD			Predicted end of year
				Absolute	%		
	<u>Income</u>						
1000	John Pears RMA	£1,545	£1,600	£1,271		£1,600	
1010	John Pears Cleaning Contract	£0	£750	£0		£750	
	Sub-total Income	£1,545	£2,350	£1,271	54%	£2,350	
109	Sub-total result	£454	-£350	£739		-£350	

Surplus (+ve) Deficit (-ve)

110 Community events						
<u>Expenditure</u>						
3000	Ashstock / summer event	£70	£8,000	£70		£0
3005	Events Staffing	£0	£4,200	£0		£1,000
3010	Sports event	£0	£0	£0		£0
3020	Christmas Market	£262	£600			£600
	Sub-total Expenditure	£332	£12,800	£70		£1,600

<u>Income</u>						
1030	goods for re-sale income	£22	£0	£0		£0
1040	Ashstock/Summer Event income	£547	£8,000	£0		£0
1045	Sports event income	£0	£0	£0		£0
1046	Christmas Market income	£1,100	£600	£0		£600
	Sub-total Income	£1,669	£8,600	£0		£600

110	Sub-total result	£1,337	-£4,200	-£70		-£1,000
------------	-------------------------	---------------	----------------	-------------	--	----------------

Surplus (+ve) Deficit (-ve)

Summary (EXCLUDING Specific Proj expenditure below)

(A)	Expenditure (all sub-totals)	£63,671	£82,814	£26,808	32%	£74,174	£0
(B)	Income (all sub-totals)	£74,096	£82,450	£37,176	45%	£74,450	£0
(C)	Result	£10,425	-£364	£10,368		£276	£0

Surplus (+ve) Deficit (-ve)

900 Reserves for Specific Projects						
<u>Expenditure</u>						
5000	Allotments	£0	£4,000	£0		£5,000
5001	Road Safety	£0	£3,500	£0		£0
5004	Election Reserve	£0	£1,500	£0		£0
5005	War Memorial	£0	£500	£0		£0
5006	Summer Event/Events Reserve	£0	£2,000	£0		£0
5007	Repairs & cyclical maintenance	£0	£2,000	£0		£0
5010	Walks leaflets (2)	£0	£400	£0		£0
	Sub-total Expenditure	£0	£13,900	£0	0%	£5,000

900	Sub-total result	£0	-£13,900			-£5,000
------------	-------------------------	-----------	-----------------	--	--	----------------

Surplus (+ve) Deficit (-ve)

Summary INCLUDING Specific Project expenditure above

	Total Expenditure	£63,671	£96,714	£26,808	28%	£79,174	£0
	Total Income	£74,096	£82,450	£37,176	45%	£74,450	£0
(D)	Result/movement	£10,425	-£14,264	£10,368		-£4,724	£0

Surplus (+ve) Deficit (-ve)

Funding, expenditure and reserves

Reserves (brought forward from previous year)

<i>Allocated to Reserves for Specific projects</i>	£12,400	£13,900	£13,900		£13,900	£0
<i>Brought forward General Reserves</i>	£35,001	£43,926			£43,926	£53,102
Brought forward Total Reserves	£47,401	£57,826			£57,826	£53,102

Funding (of expenditure)

<i>Total Expenditure</i>	£63,671	£96,714	£26,808		£79,174	£0
<i>Total Income</i>	£74,096	£82,450	£37,176		£74,450	£0
<i>Expenditure taken from Reserves for Spec. Proj.</i>	£0	-£13,900	£0		-£5,000	£0
<i>Expenditure from (-ve) to (+ve) General Reserve</i>	£10,425	-£364	£10,368		£276	£0
Total funding (for expenditure)	£63,671	£96,714	£26,808		£79,174	£0

	Previous year 2019 to 2020	Current Year 2020 to 2021			Next year budget 2021 to 2022	
		Agreed Budget	Actual YTD			Predicted end of year
			Absolute	%		
<i>Reserves (carried forward to next year)</i>						
	<i>Retained General Reserve</i>	£45,426	£43,562	£57,769	£44,202	£53,102
	<i>Retained Specific Reserve</i>	£12,400	£0	-£13,900	£8,900	£0
(E)	Carried forward Total Reserves	£57,826	£43,562	£43,869	£53,102	£53,102
(F)	Reserve as percentage of precept	85%	63%		76%	#DIV/0!

Note 1 Year to date % of total spend shown for single items where budget spend > 1% of precept

Note 2 : Specific reserves are intended for items where finance is being saved for a future spend
(items where spend in the year is planned at budget time should not be in reserves)